



Bethel Recreation Association

Position: Field Maintenance Crew **Status:** Part-time, Seasonal

Salary: \$16.28 per hour (Minors) \$17.50 per hour (Adults)

Start Date: TBD Mid-February **Hours:** 10-25 Hours per week

**Hours will vary and will require weeknights and weekends.*

Field Maintenance Crew Description

The Field Maintenance Crew position is a seasonal part-time position working from mid-February to mid-June. The position will be responsible for assisting in the preparation and maintenance of fields and equipment for the soccer and baseball seasons for Bethel Recreation. This position reports to the Bethel Recreation Field Maintenance Supervisor or Field Maintenance Assistant. Typical week may include working between the hours of 3pm-7pm on weeknights and 7am-3pm on weekends, must be flexible to work nights and on weekends as needed. Work hours are approximately 10-25 hours per week or more during spring break.

Preferred/Desired Qualifications, Knowledge, Skills and Abilities

- Must have own transportation.
- Strong interpersonal skills using tact, patience, courtesy and respect.
- Ability to analyze situations effectively and adopt an accurate course of action.
- Ability to maintain effective working relationships with a variety of people.
- Ability to work effectively with minimal direction and under pressure.
- Ability to demonstrate reasonable, reliable and regular attendance.
- Basic knowledge of field sports, gardening, and ground maintenance.
- Knowledge of standard hand tools, operation of light equipment, and materials used in assigned work.
- Experience in operating equipment and tools, tractors, riding mowers, drag and line attachments, etc.
- Ability to understand and follow oral and written instructions.
- Skill in providing high quality customer service.
- Demonstrated ability to effectively communicate with co-workers, the public, Bethel Rec. staff and school district staff.
- Strong interpersonal skills.
- Ability to be flexible, adaptable and resourceful.

Duties & Responsibilities

- Responsible for ensuring facilities and fields used are maintained and in safe condition upon use.
- Help measure and paint soccer fields. Rake and drag baseball fields, fill holes, apply dirt and perform other lawn care services as necessary.
- Maintain and prepare athletic fields for baseball games including field lining/painting, dragging and setting up bases.
- Move soccer goals to appropriate fields and help repair soccer goals as needed.
- Report all maintenance issues and concerns identified while performing daily duties to Manager or Assistant.
- Pick up garbage on fields and empty garbage cans if necessary.
- Keep accurate record of time worked and report hours to the Field Maintenance Manager.
- Program hours will vary: daily, night and occasional weekends will be required.

Working Conditions

Work is performed inside and outside. Noise level is usually high to moderate, primarily due to loud equipment. Frequently required to sit and talk or hear, use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. Often required to walk short distances. Must be able to lift a minimum of 30 pounds.

Physical Demands

Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work, to work in confined spaces and around machines, to climb and descend ladders, to operate varied hand and power tools and construction equipment, and to operate a motor vehicle; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach and climb to perform work and inspect work sites. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 100 pounds, or heavier weights with assistance and/or with the use of proper equipment.

Environmental Elements

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

Working Conditions

May be required to be on-call and to work various shifts or emergencies on evenings and weekends.

This job description is not an employment agreement or contract. Bethel Recreation Association has the exclusive right to alter this job description at any time without notice. The statements contained herein reflect general details as necessary to describe the primary functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload.

Applicants will be required to undergo and pass a background check.

Board policy prohibits smoking or any other use of tobacco products (including Vapes) on school district property, to include all district buildings, grounds and district-owned vehicles.